

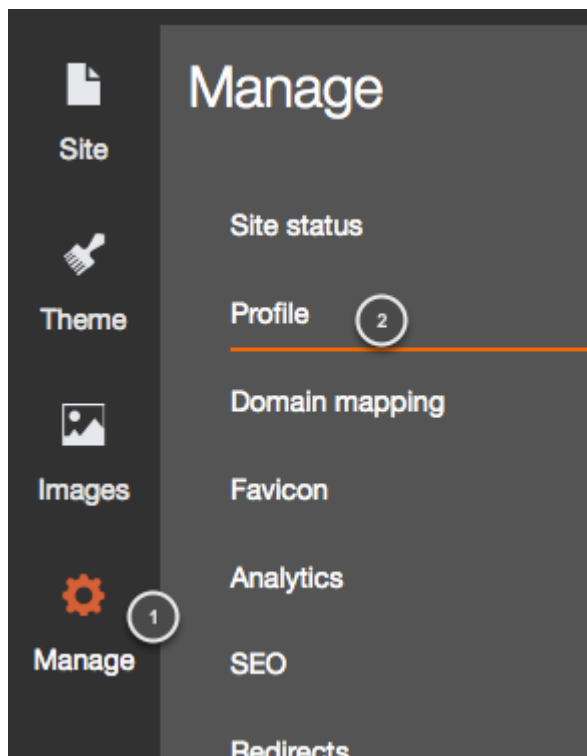
Setting up your profile

- 2021-08-08 - [Website Builder](#)

When you first create a website with the editor, it will offer the option to set your profile information. If you choose not to, you can add it later as shown below.

The Profile and Contact details will help you set up your site easily by placing your information where it belongs across your website. You also can do this manually within your site, but it will take you longer to do so.


1. Click on the **Manage** tab.



Click on **Manage** (1) and then select **Profile** (2).

2. Your Profile information.

Profile

Logo  Remove **1**

Business name **2**

Headline **3**
Used in the title of the feature widget

Strap line **4**
Used in the subtitle of the feature widget

Company Description **5**
Used in the subtitle of the feature widget

Copyright **6**

PayPal account email **7**
Used in the PayPal Buy Now Widget

Currencies **8**
Used in the PayPal Buy Now Widget

1. If the template you chose has a logo, it'll be replaced with the logo you add here.
 2. The Business name will appear next to your logo.
 3. This headline will appear in the feature widget (below the navigation menu).
 4. The strap line will appear below the headline in a smaller size.
 5. If you add an 'About us' page to your site, the text you added here will be automatically placed on that page.
 6. The copyright will appear in the footer of your site on all pages.
 7. If you are going to add PayPal widgets, add your PayPal email here.
 8. Select the currency of your PayPal account.
3. Your contact details.

Contact Details

This information will appear on your contact page. All fields are optional.

Email	<input type="text" value="hi@beekay.com"/>
Country	<input type="text" value="United Kingdom"/>
Address	<input type="text"/> <input type="text"/> <input type="text"/>
Postal code	<input type="text" value="SW1W 0AU"/>
Phone	<input type="text" value="0123456789"/>
Twitter	<input type="text" value="beekayphotography"/>
LinkedIn URL	<input type="text" value="http://es.linkedin.com/pub/beekay/79/690/b8/"/>
Facebook URL	<input type="text" value="http://facebook.com/beekay"/>
RSS Feed	<input type="text" value="http://www.beekayphotography.com/rss"/>
Google+ URL	<input type="text" value="http://plus.google.com/beekay"/>
YouTube Page URL	<input type="text" value="https://www.youtube.com/beekay"/>

The information you add in your Contact Details will appear in the footer of your template if it's designed that way. In most templates you will be able to see in the footer the email, address and telephone, as well as a Twitter widget.

If you add a 'Contact' page to your site, the information you add here will be added automatically to the Contact page.